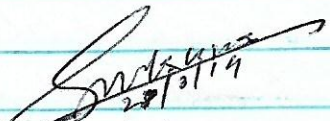



## NOTICE

27/03/2014

A meeting of the IQAC will be held on 28/3/2014 at 2.30PM in the conference hall. All members are requested to participate in the meeting.

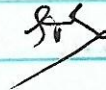
  
S. Nandakumar  
CO-ordinator

  
Principal  
\* PRINCIPAL  
N.S.S. COLLEGE  
PANDALAM

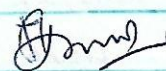
### Agenda.

- ⇒ Review of NAAC Peer team Visit - Accreditation Cycle - 2
- ⇒ Review of previous IQAC activities
- ⇒ Competition of new IQAC
- ⇒ Plan of action 2014-15
- ⇒ Distribution of monitoring responsibilities.

1. p. harikrishna




2. Dr. P. K. Sreekumar



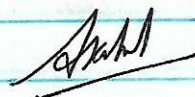
3. Dr. K. L. Padmakumaran Nair



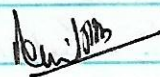
4. Jyotsna. S



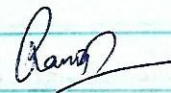
5. Akhil. V



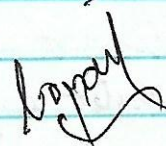
6. P. B. Anil



7. Dr. Ramesh kumar. B




8. Dr. B. GOPAKUMAR



9. Renjith krishnan. K. R



10 DR. M. G. SANAL KUMAR 

28/03/2014

MINUTES:

IQAC meeting commenced at 2.30 PM with Dr. Jayasree M., Principal on the chair. Convener of the cell welcomed the members. Principal officially announced the composition of newly constituted IQAC as per the decision of College Council held on 27/03/2014. College council decision for new IQAC members after the NAAC accreditation - Cycle 2 comprised of IQAC Co-ordinator to be Sri. S. Nandakumar, Asst. Professor, Dept. of Zoology & members to be Dr. K.G. Padmakumaran Nair, Assoc. Professor, Dept. of Biochemistry, Dr. P.K. Sreekumar, Assoc. Professor, Dept. of Chemistry, Sri. Ranjith Krishnan K.R., Asst. Professor, Dept. of English, Smt. Jyotsna S., Asst. Professor, Dept. of Economics and Sri. Akhil V., Asst. Professor, Dept. of Commerce.

The committee reviewed the activities of previous IQAC & felicitated the convener & members.

Principal suggested the following operations to be done with immediate effect

- ⇒ Action plan for the academic year 2014-15
- ⇒ Mobilize fund resources effectively to implement points noted during NAAC peer team exit meeting.
- ⇒ Start activities to upgrade college to Centre with Potential for Excellence
- ⇒ Installation of Surveillance Camera in the Campus
- ⇒ Subscribe e-journals & procure e-books.

The following suggestions of IQAC members were noted for formulating action plan for the new academic year.

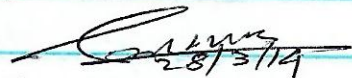
- ⇒ Identify departments for organizing international, national & state level seminars & formulate academic calendar
- ⇒ New journals to be published by Commerce & Economics Department.
- ⇒ Monitor the regularity in present publications Science Chronicle & Mags.
- ⇒ Organise an extension activity on academic counselling to 72 students.
- ⇒ Strengthen Computer club activities with addition of new packages.
- ⇒ Start interdisciplinary add-on courses in all departments in addition to Commerce.
- ⇒ Maintain existing seminar hall & install new chamber for audio system.
- ⇒ Regular checking of students' feedback & self-evaluation.
- ⇒ Document Verification of all departments should be done twice in an year.
- ⇒ It should be based on IQAC directions & as per AQAR.
- ⇒ AQAR formats shall be circulated in the beginning of an academic year.

Monitoring responsibility of various criteria were distributed to the following IQAC members.


- Curricular Aspects - Mrs. NANDAKUMAR
- Teaching, Learning & Evaluation - Dr. P. K. BREEKUMAR
- Research, Consultancy & Extension - Dr. K. G. PADMAKUMARAN NAIR
- Infrastructure & Learning Resources - Mr. AKHIL V.
- Student Support & Progression - Mrs. Jyotsna S.
- Governance, Leadership & Management - Mr. RANJITH KRISHNAN K. B.
- Innovations & Best Practices - Mr. S. NANDAKUMAR

All the above members have the responsibility of monitoring & periodical

Verifications of the related documents at department level as well as College level. The meeting concluded at 3.45 pm.

  
28/3/19

IQAC CO-ORDINATOR

  
PRINCIPAL  
PRINCIPAL  
S.S. COLLEGE  
PANDALAM